

COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 1
BOARD OF COMMISSIONERS
Board Meeting Minutes for December 17, 2019

A Regular Meeting of the ESD #1 Board was held Thursday, the 17th day of December 2019 beginning at 4:00 p.m., at the Emergency Services Building, 215 Rebecca Creek, Canyon Lake, Texas, 78133 for the following purposes:

DISCUSSION / ACTION ITEMS

- 1) **Call meeting to order:** Bill Gonser called the meeting to order at 4:34 p.m. and declared a quorum. Commissioners Bill Gonser, Mark Schmalz, Brad McMinn, Pat Feely and Tex Hall were present. Guest in attendance: Kay Derrich of BSBES

MEETING AGENDA

- 2) **Public Comments:** In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners. Members of the public may collectively address the Board for a total of thirty minutes on items not on the current agenda (i.e. the public comment section of the meeting). Individual members of the public may address the Board for a maximum of three minutes on items not on the current agenda (i.e. the public comment section of the meeting). Individual members of the public may address the Board for a maximum of three minutes per person per item on the agenda. Members of the public will speak on an agenda item after comments on the item is called for by the presiding officer, but before Board discussion and consideration of the item. Speakers will be called upon in the order that they signed up to speak on an item. If more than ten speakers sign up to speak on an agenda item or as part of public comment on items not on the agenda item, each speaker's allotted time will be proportionally reduced to allow all speakers an opportunity to speak within the 30 minute time limit . No Action

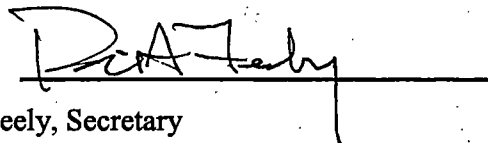
DISCUSSION/ACTION ITEMS (cont.)

- 3) **Approve November 17, 2019 regular meeting minutes:** Bill Gonser made the motion to approve, Mark Schmalz seconded. Motion Carried. (attachment 1)
- 4) **Review, consider and accept monthly financial reports:** The financial report shows an operating account balance of \$2,441,244.00. Bill Gonser made the motion to approve, Mark Schmalz seconded. Motion Carried. (attachment 2)
- 5) **Consider and approve bills/invoices to be paid:** Check #1249 Carl's CDX Electric \$24,528.00 Check #1250 WEBPRO Productions \$140.00 Check #1251 Carlton Law Firm \$415.00 Check #1252 Me Casa \$11,400.00. Tex Hall made the motion to approve, Mark Schmalz seconded. Motion Carried. (attachment 3-6)
- 6) **Review and discuss the Chief's monthly report:** No Action

- 7) Discuss the update of the apparatus plan: Mark Schmalz presented a report on the apparatus plan and the projected impact on ambulance purchases. *was presented & approved*
- 8) Discuss ambulance billings: Bill Gonser gave an overview of discussions with ESD#4 in reference to the purchase of the Rodeo Drive Station. ~~An agreement to release the purchase of the Rodeo Drive Station in exchange for ESD#1 to receive 100% of the ambulance billings was presented.~~ All Commissioners approved (attachment 7)
- 9) Discuss letter concerning public comment and establish policy: Update minutes to include changes to the Public Comments guidelines for Comal County Emergency Services District #1. Documentation prepared by the Carlton Law Firm was presented and approved for subsequent notarization. All Commissioners (attachment 8)
- 10) Receive and discuss progress reports from BSBES board and standing ESD committees: No Action
- 11) Adjourn to Joint Session: 5:30 Bill Gonser made a motion to adjourn, Mark Schmalz seconded.
- 12) Reconvene after Joint Session: 8:05 Bill Gonser called the meeting back to order, All commissioners agreed to set next meeting for January 16, 2020 at 4:00 pm. With no further business to come before the commissioners, the meeting was adjourned at 8:06 pm

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney pursuant to Chapter 551.071 of the Texas Government Code; discussing real property matters pursuant to Chapter 551.072 of the Texas Government Code; discussing gifts and donations pursuant to Chapter 551.073 of the Texas Government Code; discussing personnel matters pursuant to Chapter 551.074 of the Texas Government Code; discussing security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meeting Act that authorizes the closed or executive session.

Comal County Emergency Services District No. 1 and the Bulverde-Spring Branch Emergency Services are committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.



Pat Feely, Secretary

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